

INFORMATION PACKET

Friday, August 18, 2023



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BOARD MEETINGS AND AGENDAS

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C.A.S.P.E.R.

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

The Grid
Working Draft of Council Meeting Agendas

August 22, 2023 Councilors Absent:			
Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Downtown Parking Update from Republic Parking	Information Only	4:35	40 min
Power Rate Discussion	Direction Requested	5:15	40 min
Camping Ordinance	Direction Requested	5:55	60 min
Snow Disposal/Storage & Snow Route Discussion	Direction Requested	6:55	60 min
Agenda Review		7:55	10 min
Legislative Review		8:05	10 min
Council Around the Table		8:15	20 min
Approximate Ending Time:			8:35

September 5, 2023 Councilors Absent:					
Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Judge's Quarterly Report					
Approval of 8/15 Minutes					C
Bright Spot: Childhood Cancer Awareness Month.					
Bright Spot: National Suicide Prevention Awareness Month					
Est PH - Budget Amendment #1 FY24	C				
PH - Bar and Grill		N			
PH - TNR & 1st Reading		N			
3rd Reading Annexation, Plat, and Zoning Request Creating the JTL Group Inc. Addition Subdivision and the Associated Subdivision Agreement.			N		
3rd Reading Annexation, Plat, and Zoning Request to Create the Elkhorn Village Addition No. 3 Subdivision and the Associated Subdivision Agreement.			N		
Approval and Adoption of the North Platte River Park No 2 Simple Master Plan				C	
OVG - Sponsorship & Naming Rights Global Spectrum				C	
Authorizing a Contract for Professional Services with Raftelis Financial Consultants, Inc. for a Water and Sewer Utility Rate Study.				C	
Sponsorship & Naming Rights				C	

September 12, 2023 Councilors Absent:			
Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Aquatics Business Plans	Direction Requested	4:35	30 min
Hogadon Rate Discussion	Direction Requested	5:05	30 min
General Business Licenses	Information Only	5:35	40 min
Unpaid Utility Ordinance Amendment	Move Forward for Approval	6:15	20 min
Budget Amendment #1 FY24	Move Forward for Approval	6:35	10 min
WAM Resolutions	Move Forward for Approval	6:45	20 min
Agenda Review		7:05	20 min
Council Around the Table		7:25	20 min
Approximate Ending Time:			7:45

September 19, 2023 Councilors Absent:					
Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting:					
Approval of 9/5 Minutes					C
PH - Budget Amendment #1 FY24		N			
2nd Reading: TNR			N		
Authorizing the Re-Appointment of Kermit Willie to the City of Casper Investment Advisory Committee.					C
Credit Card Fees for Cemetery and Rec					
WAM Resolutions				C	
Executive Session: Personnel					

September 26, 2023 Councilors Absent:			
Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Ford Wyo Center Part 2		4:35	
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
			Approximate Ending Time:

Future Agenda Items

Council Items:

Item	Date	Estimated Time	Notes
Formation of Additional Advisory Committees			
Graffiti Abatement & Alternatives			
Livability/Marketing Follow-up			
Special Event Permitting Process			
One Cent Funding Application Process Debrief			November
Funding for Sidewalk Repairs/Homeowner			
Naming City Garbage Trucks			
Liquor License Incentive and Responsible Sales Program			
Judge's Quarterly Update	12/5/23 3/5/24	15 minutes	Recurs Quarterly
9-8-8 Stickers			

Staff Items:

Fire Station 1			
CBC Public Safety Design			October
Downtown Parking Kiosks			November
Code Enforcement Follow-up Part 2 (Time Frame for Addressing Violations)			
Code Enforcement Follow-up Part 3 (Assessment of Administrative Fees)			
Code Enforcement Follow-up Part 1 (Assessment of Vehicle Towing Fees)			
Code Enforcement Follow-up (Abatement Responsibility for Sidewalk and Street Vegetation Obstructions)			
Code Enforcement Follow-up (Funding Source for Condemnations, Dangerous Buildings, and Demolitions)			
Council goal update: Business Incentive Options			October
Business Self Fire Inspection Program			October

Potential Topics-- Council Thumbs to be Added:

Future Regular Council Meeting Items:

Executive Session: Personnel	9/19/2023		
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Retreat Items:

Economic Development and City Building Strategy

City of Casper Tree Removal Project Reporting

Project Name: City Park Plains Cottonwood Tree Removals

Location of Tree Removal(s): City Park

Number and Species of Trees to Remove: 2 Plains Cottonwoods

Reasons for Removal: Dead/Risk to park users

Dates/duration of Removal Work: August 2023

Associated Closures/impacts from Tree Work: No closures/Tree drop zone will be coned off and monitored by Parks staff during removal.

Tree Replacement Plan: 1 Ohio Buckeye and 1 Plains Cottonwood will replace the dead Plains Cottonwoods in Fall 2023.

Supplemental Information: See attached pictures. ISA Base Tree Risk Assessments available upon request.





City of Casper Tree Removal Project Reporting

Project Name: Paradise Valley Park Cottonwood Removal

Location of Tree Removal(s): Paradise Valley Park (west of walking pathway)

Number and Species of Trees to Remove: 1 Plains Cottonwood

Reasons for Removal: The tree is dead, high risk to park users

Dates/duration of Removal Work: August 2023

Associated Closures/impacts from Tree Work: No closures. During removal, the tree drop zone will be coned off and monitored by Parks staff.

Tree Replacement Plan: An Ohio Buckeye will replace the Plains Cottonwood in Fall 2023.

Supplemental Information: See attached pictures. ISA Basic Tree Risk Assessment available upon request.



City of Casper Tree Removal Project Reporting

Project Name: Washington Park Willow Removal

Location of Tree Removal(s): Washington Park (east of pool)

Number and Species of Trees to Remove: 1 Globe Willow

Reasons for Removal: Massive decay at the base of co-dominant stems, high risk to park users, especially kids that climb the tree

Dates/duration of Removal Work: August 2023

Associated Closures/impacts from Tree Work: No closures/Tree drop zone will be coned off and monitored by Parks staff during removal.

Tree Replacement Plan: Tree replacement will be postponed until the Washington Park Revival Project design is completed. The project will include planting a variety of trees to enhance the park canopy health and aesthetics.

Supplemental Information: See attached picture. ISA Basic Tree Risk Assessment available upon request.



Fly Casper Alliance
July 20, 2023
Board of Directors
Meeting minutes

Members Present: Kaycee Wiita, Tassma Powers, Luke Gilliam, Tyler Daugherty, Glenn Januska, Eric Nelson, and Justin Farley.

Staff Present: Chanel McCash

Called to order at: 12:12pm

Consent Agenda

Kaycee Wiita motioned to approve the minutes from the June 15, 2023 meeting, Tassma Powers moved and Eric Nelson seconded. All-in-Favor; motion passed.

Raffle Ticket sales

Kaycee reported that ticket sales were low, she thinks the price is too high. She has lowered the price to \$50/1 ticket and \$90/2 tickets. Anyone who already purchased a ticket will get 2. She is also extending the drawing until the end of August. She will be selling tickets at the Advance Casper Golf tournament along with mulligans for the scholarship fund, they will be \$10 per mulligan.

SkyWest Update

The visit with Daniel from SkyWest went well. He said there will be an MRG for Q3 and Q4, he admitted there were problems with Q3, he offered to do Q3 at cost. He also acknowledged the issue with going back to the county to ask for money every quarter. There was a discussion regarding the bad block hour. The state is okay with the MRG thru June 30, 2024.

Advance Casper update

Justin reported that there were no updates at this time.

Special Agent Update

Tyler reported that there are no updates at this time.

Visit Casper Update

Tyler reported they are gearing up for the 5150 Festival, suggested that they sell raffle tickets for the Cowboy Cauldron that day. Kaycee will look into it.

City of Casper

Eric reported the City Council voted unanimously to pass the 5th cent tax, that was the 1st reading of 3, the next reading will be August 1st.

C-NCIA Update

Glenn reported that they received a \$50,000 marketing grant and will host a lunch and learn at the airport, time and date tbd.

Meeting adjourned at 1:21pm

The next meeting will be August 17, 2023, 12:00pm at the office of Advance Casper.

These minutes were adopted by vote of the Fly Casper Alliance Board of Directors as a fair and accurate account of all business conducted when a quorum was present.

Approved:

Chair

Secretary

Copies of all materials presented to the board are filed in the board's permanent file in the Advance Casper office.

Fly Casper Alliance Inc

Financial Statements
June 30, 2023

Larry D. Graham, CPA
Richard P. Reimann, CPA
Stephen A. Willadson, CPA
Stephanie L. Means, CPA
Dirk A. Montgomery, CPA



Joni Kumor, CPA
John A. Smith, CPA
Scott Buckingham, CPA
Andrew J. Beyeler, CPA
Melanie J. Urwiller, CPA
Larry G. Bean, CPA - Of Counsel

To the Board of Directors
Fly Casper Alliance Inc
139 West 2nd Street, Suite 1D
Casper, WY 82601

Management is responsible for the accompanying financial statements of Fly Casper Alliance Inc (a nonprofit organization), which comprise the statement of financial position as of June 30, 2023, and the related statements of activities and changes in net position for the quarter and year to date in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all disclosures and the statement of cash flows required in financial statements prepared in accordance with accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Organization's financial position, changes in net assets and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Fly Casper Alliance, Inc.

Lenhart, Mason & Associates, LLC

Lenhart, Mason & Associates, LLC
Casper, Wyoming

August 14, 2023

11:21 AM

08/10/23

Accrual Basis

Fly Casper Alliance Inc
Statement of Financial Position
As of June 30, 2023

	<u>Jun 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · First State Bank Checking	7,324.63
Total Checking/Savings	<u>7,324.63</u>
Total Current Assets	<u>7,324.63</u>
TOTAL ASSETS	<u>7,324.63</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	599.00
Total Accounts Payable	<u>599.00</u>
Total Current Liabilities	<u>599.00</u>
Total Liabilities	599.00
Equity	
3100 · Unrestricted Net Assets	-2,675.37
Net Income	<u>9,401.00</u>
Total Equity	<u>6,725.63</u>
TOTAL LIABILITIES & EQUITY	<u>7,324.63</u>

Fly Casper Alliance Inc
Statement of Activities and Changes in Net Position
For the quarter and year ended June 30, 2023

	<u>Apr - Jun 23</u>	<u>Jan - Jun 23</u>
Ordinary Income/Expense		
Income		
4200 · Direct Public Support	0.00	10,000.00
Total Income	0.00	10,000.00
Expense		
6060 · Supplies	599.00	599.00
Total Expense	599.00	599.00
Net Ordinary Income	-599.00	9,401.00
Net Income	<u>-599.00</u>	<u>9,401.00</u>